

Batangas State University Annual Procurement Plan
Campus: Batangas State University Lipa
Fund Source: FY 2024 Modified Disbursement System (MDS)

Code (PAP)	Procurement Project	PMO/ End User	Is this an Early Procurement Activity? (Yes/No)	Mode Of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget			Remarks (brief description of Program/Project)
					Advertisement/ Posting of IB/REI	Submission / Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
PROCUREMENT OF GOODS - LIPA													
NP-53.9 SMALL VALUE PROCUREMENT													
5020301000	Procurement of Office Supplies	Various Offices	No	NP-53.9 Small Value Procurement	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS-FUND 101	384,850.00	384,850.00		Quarterly Procurement of office supplies for various offices
5020321002	Procurement of Semi-Expendable Office Equipment (Printer)	PSO	No	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	MDS-FUND 101	45,000.00	45,000.00		
5020311000	Procurement of Textbooks and Instructional Materials	Various Colleges	No	NP-53.9 Small Value Procurement	4th Quarter	N/A	4th Quarter	4th Quarter	MDS-FUND 101	100,000.00	100,000.00		
5020399000	Procurement of Other Supplies and Materials	General Administration Services	No	NP-53.9 Small Value Procurement	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS-FUND 101	238,000.00	238,000.00		
5020501000	Postage and Courier Services	General Administration Services	No	NP-53.9 Small Value Procurement	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS-FUND 101	1,600.00	1,600.00		As the need arises
5021304002	Repair and Maintenance - School Buildings	PFMO	No	NP-53.9 Small Value Procurement	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS-FUND 101	20,600.00	20,600.00		As the need arises
5021305003	Repair and Maintenance - ICT Equipment	General Administration Services	No	NP-53.9 Small Value Procurement	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS-FUND 101	16,660.00	16,660.00		As the need arises
5021304099	Repair and Maintenance of Other Structures	General Administration Services	No	NP-53.9 Small Value Procurement	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS-FUND 101	25,000.00	25,000.00		As the need arises
5021305002	Repair and Maintenance of Office Equipment	General Administration Services	No	NP-53.9 Small Value Procurement	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS-FUND 101	15,000.00	15,000.00		As the need arises
5021307000	Repair and Maintenance of Furniture and Fixtures	General Administration Services	No	NP-53.9 Small Value Procurement	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS-FUND 101	15,000.00	15,000.00		As the need arises
5021399000	Repair and Maintenance of Property Plant & Equipment	General Administration Services	No	NP-53.9 Small Value Procurement	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS-FUND 101	8,330.00	8,330.00		As the need arises
5021305099	Repair and Maintenance of other Machinery & Equipment	General Administration Services	No	NP-53.9 Small Value Procurement	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS-FUND 101	85,830.00	85,830.00		As the need arises

5029903000	Representation Expenses	General Administration Services	No	NP-53.9 Small Value Procurement	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS-FUND 101	110,500.00	110,500.00		
5029905003	Rent - Motor Vehicle	General Administration Services	No	NP-53.9 Small Value Procurement	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS-FUND 101	4,660.00	4,660.00		As the need arises
5029907000	Other Subscription Expenses	General Administration Services	No	NP-53.9 Small Value Procurement	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS-FUND 101	50,000.00	50,000.00		
5029999000	Other MOOE	General Administration Services	No	NP-53.9 Small Value Procurement	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS-FUND 101	31,830.00	31,830.00		
SUBTOTAL :										1,152,860.00	1,152,860.00	-	
NP-53.5 - AGENCT-TO-AGENCY:													
5020302000	Procurement of Accountable Forms	Cashiering Office	No	Agency to Agency	3rd - 4th Quarter	N/A	3rd - 4th Quarter	3rd - 4th Quarter	MDS-FUND 101	31,000.00	31,000.00		Intended for the printing of Accountable Forms such as Official Receipts and Checks
SUBTOTAL :										31,000.00	31,000.00	-	
NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets)													
5021306001	Repair and Maintenance of Motor Vehicle	GSO	No	NP-53.9 Small Value Procurement	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS-FUND 101	63,640.00	63,640.00		Every Additional 10,000km standard for Periodic Maintenance Service (PMS)
5020309000	Procurement of Fuel, Oil and Lubricants	General Administration Services	No	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets)	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS-FUND 101	59,610.00	59,610.00		
SUBTOTAL :										123,250.00	123,250.00	-	
TOTAL FOR PROCUREMENT OF GOODS - BatStateU Lipa										1,307,110.00	1,307,110.00	-	
GRAND TOTAL FOR FY 2024 PROGRAM OF RECEIPTS AND EXPENDITURES (PRE) - BatStateU Lipa										1,307,110.00	1,307,110.00	-	

Prepared by:

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Certified Correct by:

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